

fax/10- 23384714

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No. 14-36/2009-CW-II
 Government of India
 Ministry of Women and Child Development
 CW-II Section

Room No. 253, 'A' Wing,
 Shastri Bhawan, New Delhi - 1
 Dated 15th September, 2009

To
**The Pay & Accounts Officer,
 Ministry of Women and Child Development,
 Shastri Bhawan, New Delhi - 110001.**

Subject: Sanction of 1st instalment of Grant-in-aid to the Childline India Foundation, Mumbai for disbursement to its partner organizations for running Childline projects and meeting its administrative expenses under the 'Integrated Child Protection Scheme (ICPS)' for the current financial year of 2009-10.

Sir,

I am directed to convey the sanction of the President to the payment of recurring grant-in-aid of Rs. 3,00,00,000/- (Rupees Three Crore only) as first installment for the period of 01.04.2009 to 30.09.2009 to Childline India Foundation, Mumbai, Maharashtra for disbursement to its partner organizations for running Childline projects and for meeting its administrative expenses.

2. The grant in aid sanctioned herein is subject to the under mentioned further conditions that

- i. The release of first instalment of grant of Rs.3,00,00,000/- (Rupees Three Crore only) would be subject to condition that it will be adjusted with the revised proposal for release of grant for the year 2009-10 on Integrated Child Protection Scheme (ICPS) norms as per the concurrence of IFD while releasing the second instalment for the current financial year, 2009-10.
- ii. It will be the responsibility of the organization to furnish the consolidated audited accounts and utilization certificate in respect of the grants released to the Childline partner organizations.
- iii. The organization will not disburse the grant-in-aid to any new organization/project without getting the approval of this Ministry.
- iv. The release of grant-in-aid for Childline activity is subject to the organization signing the Memorandum of Understanding with Childline India Foundation, Mumbai.
- v. The organization will confirm in writing that the conditions contained in this letter are acceptable to it.
- vi. The organization will also execute a bond on Non-Judicial Stamp Paper of Rs. 100/- in favour of the President of India to the effect that it will abide by the terms and conditions attached to the grants and in case fails to abide by the same, it will refund to the Government the total grant-in-aid sanctioned to it for the purpose with interest thereon @ 10% from the date of release of demand draft/electronic transfer/telegraphic transfer.

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Issued by fax
 15/9/2009

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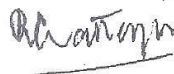
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- vii. The organization will maintain separate accounts in respect of this grant. The accounts will remain open for inspection by the representatives of the officers from the office of the Comptroller and Auditor General of India/Government of India/concerned State Government at any time under the provisions of CAG (DPC) Act, 1971 and internal audit by the Principal Account Office of the Ministry, whenever the organization is called upon to do so. The organization will have accounts of the grant-in-aid audited either by the Government Auditor or Chartered Accountant and supply a copy of the following audited accounts together with a Utilization Certificate to the Ministry of Women and Child Development:
- [a] The receipts and payments accounts of the grant-in-aid in question from the budget of the current financial year;
 - [b] The income and expenditure accounts of the grant-in-aid in question;
 - [c] The balance sheet for the grant-in-aid in question;
 - [d] The utilization certificate along with the item-wise break-up
 - [e] The audited accounts for the organization as a whole for the current financial year.
- viii. The organization shall submit performance cum achievement report on the project for which getting financial assistance in such intervals as may be specified by the Ministry.
- ix. That the facilities to be extended with the help of grant-in-aid will be available for the welfare of all children in need of care and protection and children in contact or conflict with law irrespective of their caste, creed, religion and colour etc.
- x. That if the Government is not satisfied with the progress of the project or considers that the sanction is being violated, it reserves the right to terminate the grant-in-aid.
- xi. Any unspent balance out of this grant will be refunded by the organization immediately after the close of the current financial year unless adjusted by the Government from the subsequent grant due.
- xii. No assets granted wholly or mainly from out of this grant-in-aid will be disposed off or encumbered and or otherwise utilized for the purpose other than for which sanctioned.
- xiii. The organization will maintain a register in the GFR 19 of permanent and semi-permanent assets acquired wholly or mainly out of this grant-in-aid. The register will remain open for inspection to the officials from the comptroller & Auditor General of India/Government of India/concerned State Government. The register should be maintained separately in respect of this grant and copy of thereof furnished to this Ministry along with the audited accounts.

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Copy for necessary action and information to:

**The Executive Director,
Childline India Foundation,
2nd Floor, Nana Chowk Municipal School,
Frere Bridge, Low Level, Nana Chowk,
Near Grant Road Railway Station,
Mumbai - 400007**

He/She is requested to supply the under mentioned documents at the earliest. The amount will be remitted to the organization's bank account directly after the receipt of following documents: -

- (i) An agreement bond for the total sanctioned amount of Rs. 3,00,00,000/- in non-judicial stamp paper of Rs. 100/-.
- (ii) A revenue stamped advance receipt for Rs. 3,00,00,000/- in the prescribed form.
- (iii) A letter confirming that the terms & conditions contained in para 3 of the sanction letter are acceptable to the organization.

2. The Secretary/Director, Government of Maharashtra, Department of Social Welfare Secretariat, Mumbai, Maharashtra. It is requested that performance of the Project may kindly be monitored through periodical reviews at the Secretariat level and inspection carried out by the concerned District Magistrate/Collector/ Deputy Commissioner and the report relating thereto may be sent to this Ministry.

3. The District Collector/Magistrate/Deputy Commissioner of Mumbai, Maharashtra.

4. District Social Welfare Officer of Mumbai, Maharashtra.

5. The Director of Audit, Central revenues, I.P, Estate, New Delhi.

6. DO (IFD)/US (CW-II)/SO (B)/ SO (C)/ Sanction Folder.


(R. Chatterjee)

Under Secretary to the Government of India

No. 14-36/2009-CW-II
Government of India
Ministry of Women and Child Development
CW-II Section

Room No. 253, 'A' Wing,
Shastri Bhawan, New Delhi - 1
Dated 15th February, 2010

To

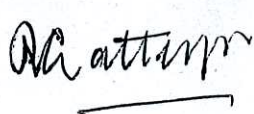
The Pay & Accounts Officer,
Ministry of Women and Child Development,
Shastri Bhawan, New Delhi - 110001.

Subject: Grant-in-aid to the Childline India Foundation, Mumbai for disbursement to its partner organizations and new Childline partners for running Childline projects and meeting their administrative expenses under the scheme 'Integrated Child Protection Scheme' (Second and Final Installment for 2009-10).

Sir,

I am directed to convey the sanction of the President to the payment of *recurring grant-in-aid* of Rs. 6,32,97,685/- (Rupees Six Crore Thirty Two Lakh Ninety Seven Thousand Six Hundred & Eighty Five only) as second and final installment for the period of 01.10.2009 to 31.03.2010 to Childline India Foundation, Mumbai, Maharashtra for disbursement to its partner organizations for running Childline projects and meeting their administrative expenses under the Centrally Sponsored Scheme, namely, 'Integrated Child Protection Scheme' as per details annexed.

2. The grant in aid sanctioned herein is subject to the under mentioned further conditions that:
- i. It will be the responsibility of the organization to furnish the audited accounts and utilization certificate of the grants released.
 - ii. The organization will not disburse the grant-in-aid to any new organization/project without getting the approval of this Ministry.
 - iii. The release of grant-in-aid for Childline activity is subject to the organization signing the Memorandum of Understanding with Childline India Foundation.
 - iv. The organization will confirm in writing that the conditions contained in this letter are acceptable to it.
 - v. The organization will also execute a bond in favour of the President of India to the effect that it will abide by the same, it will refund to the Government the total grant-in-aid sanctioned to it for the purpose with interest thereon @ 14% from the date of release of demand draft/cheque.
 - vi. The organization agrees to follow reservation policy for filling up of posts/services under their control on the lines indicated by the Government of India.
 - vii. The organization will maintain separate accounts in respect of this grant. The accounts will remain open for inspection by the representatives of the officers from the office of the Comptroller and Auditor General of India/Government of India/concerned State Government at any time under the provisions of CAG (DPC) Act, 1971 and internal audit by the Principal Account Office of the Ministry, whenever the organization is called upon to do so. The organization will have accounts of the grant-in-aid audited either by the Government Auditor or Chartered Accountant and supply a copy of the following audited accounts together with a Utilization Certificate to the Ministry of Women and Child Development:



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- [a] The utilization certificate along with the organization-wise break up.
[b] The audited accounts for the organization as a whole for the current financial year.
- viii. The organization shall submit performance cum achievement report on the project for which getting financial assistance in such intervals as may be specified by the Ministry.
- ix. That the facilities to be extended with the help of grant-in-aid will be available for the welfare of children in need of care and protection irrespective of their caste, creed, religion and colour etc.
- x. The organization will not obtain grant for the same purpose from any other source including the Government sources.
- xi. The organization will not divert grant-in-aid and entrust the execution of the project for which grant-in-aid is sanctioned to another organization or institution.
- xii. That if the Government is not satisfied with the progress of the project or considers that the sanction is being violated, it reserves the right to terminate the grant-in-aid.
- xiii. Any unspent balance out of this grant will be refunded by the organization immediately after the close of the current financial year unless adjusted by the Government from the subsequent grant due.
- xiv. No assets granted wholly or mainly from out of this grant-in-aid will be disposed off or encumbered and or otherwise utilized for the purpose other than for which sanctioned.
- xv. The organization will maintain a register in the GFR 19 of permanent and semi-permanent assets acquired wholly or mainly out of this grant-in-aid. The register will remain open for inspection to the officials from the comptroller & Auditor General of India/Government of India/concerned State Government. The register should be maintained separately in respect of this grant and copy of thereof furnished to this Ministry along with the audited accounts.
- xvi. The release of the last installment of the annual grant will be conditional upon the grantee institution providing reasonable evidence of proper utilization of installment released earlier during the year.
- xvii. That no further grant will be released till the utilization certificate and the audited statements of accounts towards grant already released are furnished to this Ministry.

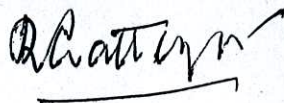
3. **Time Limit:** The utilization certificate for recurring grant along with the Audited Statement of Accounts will be submitted by the grantee institution to the Ministry immediately after the close of the financial year.

4. **Refund of Unspent Balance:** Unspent balance, if any, will be surrendered to the Ministry of Women & Child Development/adjusted in the subsequent grant.

5. Certified that this sanction has been noted at **Serial No. 1330** in the Register of Grants.

6. The drawing & Disbursing Officer of this Ministry is authorized to electronically transfer an amount of **Rs. 6,32,97,685/- (Rupees Six Crore Thirty Two Lakh Ninety Seven Thousand Six Hundred & Eighty Five only)** and payment will be released by PAO directly to the grantee institution to its **Bank Account No. 10271086064 in State Bank of India, D. N. Road Branch, Killick House, Charanjit Rai Marg, Fort, Mumbai bearing Branch Code 8599.**

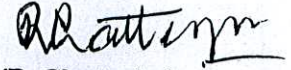
7. The expenditure involved is debitable to the Major Head 2235. Social Security & Welfare; Sub-Major Head 02. Social Welfare; Minor Head 102. GIA Integrated Child Protection Scheme; 02.102.35.00.31 Grant-in-Aid under Demand No. 104 of Ministry of Women and Child Development for the year 2009-10 (Plan).



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8. This issue with the concurrence of Finance Wing vide their **Diary No. 1620/JS&FA (WCD)** dated **12.02.2010**. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

Yours faithfully



(R. Chatterjee)

Under Secretary to the Government of India

Copy for necessary action and information to:

**The Executive Director,
Childline India Foundation,
2nd Floor, Nana Chowk Municipal School,
Frere Bridge, Low Level, Nana Chowk,
Near Grant Road Railway Station,
Mumbai – 400007**

He/She is requested to supply the under mentioned documents at the earliest. The amount will be remitted to the organization's bank account directly after the receipt of following documents: -

- (i) **An agreement bond** for the total sanctioned amount of **Rs. 6,32,97,685/-** in **non-judicial stamp paper of Rs. 100/-**.
- (ii) **A revenue stamped advance receipt** for **Rs. 6,32,97,685/-** in the prescribed form.
- (iii) A letter confirming that the terms & conditions contained in para 3 of the sanction letter are acceptable to the organization.

2. The Secretary/Director, Government of Maharashtra, Department of Social Welfare Secretariat, Mumbai, Maharashtra. It is requested that performance of the Project may kindly be monitored through periodical reviews at the Secretariat level and inspection carried out by the concerned District Magistrate/Collector/ Deputy Commissioner and the report relating thereto may be sent to this Ministry.

3. The District Collector/Magistrate/Deputy Commissioner of Mumbai, Maharashtra.

4. District Social Welfare Officer of Mumbai, Maharashtra.

5. The Director of Audit, Central revenues, I.P, Estate, New Delhi.

6. DO (IFD)/US (CW-II)/SO (B)/ SO (C)/ Sanction Folder.



(R. Chatterjee)

Under Secretary to the Government of India

Period: 01.10.2009 – 31.03.2010

Amount in Rupees

[A] CIF Head Quarter & Regional Centres

| Sl. No. | Component | Grant-in-aid sanctioned |
|----------|---|-------------------------|
| 1. | Honorarium | |
| A | CIF Head Quarter at Mumbai | |
| (i) | Existing Staff | |
| | Executive Director (01) @ Rs. 27,500/- per month | 1,65,000/- |
| | General Manager (01) @ Rs. 16,000/- per month | 96,000/- |
| | Heads (04) @ Rs. 16,000/- per month | 3,84,000/- |
| | Senior Programme Coordinators (05) @ Rs. 11,500/- PM/SPC | 3,45,000/- |
| | Programme Coordinators (01) @ Rs. 8,500/- per month | 51,000/- |
| | Programme Assistants (02) @ Rs. 5,500/- per month | 66,000/- |
| | Accountant (01) @ Rs. 5,500/- per month | 33,000/- |
| | Administrative Assistant (01) @ Rs. 3,000/- per month | 18,000/- |
| | Accounts Assistant (01) @ Rs. 3,000/- per month | 18,000/- |
| | Office Attendants (02) @ Rs. 2,000/- per month | 24,000/- |
| (ii) | Staff to be recruited | |
| | Nil | |
| | Total (A) | 12,00,000/- |
| B | 4 Regional Resource Centres | |
| (i) | Existing Staff | |
| | Regional Heads (04) @ Rs. 16,000/- per month | 3,84,000/- |
| | Senior Programme Coordinators (06) @ Rs. 11,500/- per month | 4,14,000/- |
| | Programme Coordinators (04) @ Rs. 8,500/- per month | 2,04,000/- |
| | Programme Assistants (07) @ Rs. 5,500/- per month | 2,31,000/- |
| | Office Attendants (03) @ Rs. 2,000/- per month | 36,000/- |
| (ii) | Staff to be recruited | |
| | Programme Coordinator (05) for four months | Nil |
| | Programme Assistants (03) for two months | Nil |
| | Total (B) | 12,69,000/- |
| C | Total Salaries (A+B) | 24,69,000/- |

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| 2. | Administrative Costs | |
| A | CIF Headquarter | |
| | Rent | Nil |
| | Contingencies (Telephone, electricity, postage, stationary, etc.) | 1,20,000/- |
| | Conveyance | 1,20,000/- |
| | Repairs & Maintenance | 1,00,000/- |
| | Staff Development | 60,000/- |
| | Miscellaneous | 50,000/- |
| | Total (A) | 4,50,000/- |
| B | CIF Regional Centres | |
| | Rent | Nil |
| | Repairs & Maintenance | 2,00,000/- |
| | Staff Development | 2,00,000/- |
| | Contingencies (Telephone, electricity, postage, stationary, etc.) | 8,00,000/- |
| | Total (B) | 12,00,000/- |
| C | Total (A +B) | 16,50,000/- |
| 3 | Programme related costs (Childline Service) | |
| A | CIF Headquarter | |
| | Networking and Preparation visits /expenses | 3,75,000/- |
| | Consultative Meets and Capacity building of personnel involved in Childline service across the country | 25,00,000/- |
| | Field Action Research and ChildNet analysis | 1,50,500/- |
| | Publications and IEC | 9,60,000/- |
| | Centralized Call Centre | 28,75,000/- |
| | Advocacy, Awareness and Networking | 26,25,000/- |
| | Total A | 94,85,500/- |
| B | CIF Regional Centres | |
| | Field Visits for preparation and monitoring | 15,00,000/- |
| | Total B | 15,00,000/- |
| C | Total (A +B) | 1,09,85,500/- |
| 4 | Total Recurring grant of CIF for its administrative expenses, Regional Centers, Centralized Call Centre for the period October, 09 – March, 10 | 1,51,04,500/- |
| 5 | Add: Non Recurring Costs (furniture, equipment etc.) | 10,37,500/- |
| 6 | Total Recurring & Non Recurring grant to CIF for its admin expenses, RRCs, Centralized Call Centre for the period October, 09 – March, 10) | 1,61,42,000/- |
| 7 | Less : Unspent CIF balance of previous year 2008-09 | 16,24,250/- |
| 8 | Net recurring & Non Recurring grant to CIF for its admin expenses, RRCs, Centralized Call Centre for the period October, 09 – March, 10) | 1,45,17,750/- |

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[B] Financial support to existing Childline partners organizations

| Sl. No. | Role of Childline partners | Annual grant | No. of partners | Grant-in-aid sanctioned |
|---------|--|--------------|-----------------|-------------------------|
| 1. | Nodal (Recurring) | 2,40,000/- | 41 | 73,80,000/- |
| | Nodal (Non - recurring) | 60,000/- | | |
| 2. | Collaborative (Recurring) | 9,06,000/- | 81 | 4,19,58,000/- |
| | Collaborative (Non - recurring) | 65,000/- | | |
| 3. | Support (Recurring) | 1,76,000/- | 25 | 23,25,000/- |
| | Support (Non - recurring) | 5,000/- | | |
| 4. | Grand Total | | 147 | 5,16,63,000/- |
| 5. | Less: Unspent balance of Childline partners organizations for the year 2008-09 (p- /c) | | | 93,44,099/- |
| 6. | Add: Grant due for the Childline partner for the year 2008-09 | | | 38,80,367/- |
| 7. | Net grant to ongoing Childline partners for October 2009-March 10 | | | 4,61,99,268/- |

[C] Grant for completion of Childline Structures in ongoing cities for the year 2009-10

| Role of Childline partners | Annual grant | No. of partners to be appointed | Grant sanctioned (w.e.f. 16.02.2010) |
|---------------------------------|--------------|---------------------------------|--------------------------------------|
| Nodal (Recurring) | 2,40,000/- | 01 | 90,000/- |
| Nodal (Non - recurring) | 60,000/- | | |
| Collaborative (Recurring) | 9,06,000/- | 04 | 7,13,000/- |
| Collaborative (Non - recurring) | 65,000/- | | |
| Support (Recurring) | 1,76,000/- | 2 | 54,000/- |
| Support (Non - recurring) | 5,000/- | | |
| Grand Total [C] | | 07 | 8,57,000/- |

[D] Grant for 4 Bihar Childlines in Kishanganj, Darbhanga, Purnia and Sitamari for the year 2009-10

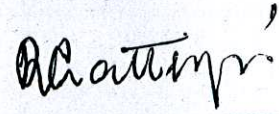
| Role of Childline partners | Annual grant | No. of partners | Grant sanctioned (w.e.f. 01.03.2010) |
|---------------------------------|--------------|-----------------|--------------------------------------|
| Nodal (Recurring) | 2,40,000/- | 4 | 3,20,000/- |
| Nodal (Non - recurring) | 60,000/- | | |
| Collaborative (Recurring) | 9,06,000/- | 3 | 4,21,500/- |
| Collaborative (Non - recurring) | 65,000/- | | |
| Support (Recurring) | 1,76,000/- | 1 | 19,667/- |
| Support (Non - recurring) | 5,000/- | | |
| Sub Centres (Recurring) | 2,88,000/- | 15 | 4,72,500/- |
| Sub Centres (Non - recurring) | 7,500/- | | |
| Grand Total [D] | | 23 | 12,33,667/- |

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[E] Grant for 25 new locations under GOI for the year 2009-10

| Role of Childline partners | Annual grant | No. of partners | Grant sanctioned (w.e.f. 16.02.2010) |
|-----------------------------------|---------------------|------------------------|---|
| Nodal (Recurring) | 2,40,000/- | 1 | 90,000/- |
| Nodal (Non - recurring) | 60,000/- | | |
| Collaborative (Recurring) | 9,06,000/- | 2 | 3,56,500/- |
| Collaborative (Non - recurring) | 65,000/- | | |
| Sub Centres (Recurring) | 2,88,000/- | 1 | 43,500/- |
| Sub Centres (Non - recurring) | 7,500/- | | |
| Grand Total | | 4 | 4,90,000/- |


(R. Chatterjee)**Under Secretary to the Government of India**